

**Facilities Committee Meeting  
Central Office  
April 15, 2015 / 4:00pm  
*Minutes***

I. OPENING PROCEDURES

A. Time- *Call to Order*

B. Attendance – B. Merkle, C. Gunkle, L. Christman, J. Melber, T. Bergey, S. Knoll

II. APPROVAL OF MINUTES OF March 18, 2015

III. PRESENTATIONS / REPORTS

IV. CURRENT BUSINESS

**New Elementary School Update**

- Final Plans Complete
  - The final building plans were completed on April 6.
  - All on the design team should be commended for working long hours to meet the tight schedule. The schedule also challenged the plan review at the 30, 60 and 90 percent milestones.
  - D'Huy has reviewed plans, made some recommendations but overall has indicated KCBA has put together a good project. **“The building will be beautiful”**
- Prospective Bidders
  - There was a good turnout for the mandatory pre-bid meeting held on April 8<sup>th</sup>. Most trades were represented by 8 contractors picked up plans, which is considered to be very good turnout. They seemed to be favorable of the tight time schedule. A list of prospective bidders can be seen at <http://www.kcba-architects.com/content/uploads/2015/04/Planholders-List.pdf>
- Budget
  - Attachment 1 is the latest project budget which compares the budget at various milestone reviews.
  - D'Huy is seeing evidence that contractors are busy which is having a negative impact on favorable numbers. They feel the project is still on budget but they have looked into alternate options to address the potential of high bids.
- Alternates
  - Attachment 2 is a list of alternates that will be included on this project. Selection will be made after bid opening depending on budget and costs of individual alternates.
- Schedule
  - Bid opening – May 7, 2015
  - Bid Review – May 8, 2015
  - Bid & Alternate Recommendation – May 8, 2015
  - School Board Approval – May 11, 2015
  - Construction Begins – June 15, 2015

**Facilities Committee Meeting  
April 15, 2015**

**Natural Gas Report**

- BASIS was purchase from UGI for the period November 1, 2015 through October 31, 2017 on April 15 as approved by the School Board. The cost was \$-.31 per DTH which will save the district approximately \$25,000 per year compared to a quote from our current vendor. (They are basically paying us to use their supply of gas.)
- These savings should exceed \$50,000 over prior years.

**Fields**

- Snow three days after the end of fall sports followed by record cold temperatures during the winter and early spring created many challenges for spring sport preparation.
- Fields under blankets recovered, many fields have been challenging
- Two school districts reached out to us for advice on maintaining baseball infields because coaches and umpires reported our fields were playable when others were not. A Dryject application made the difference.

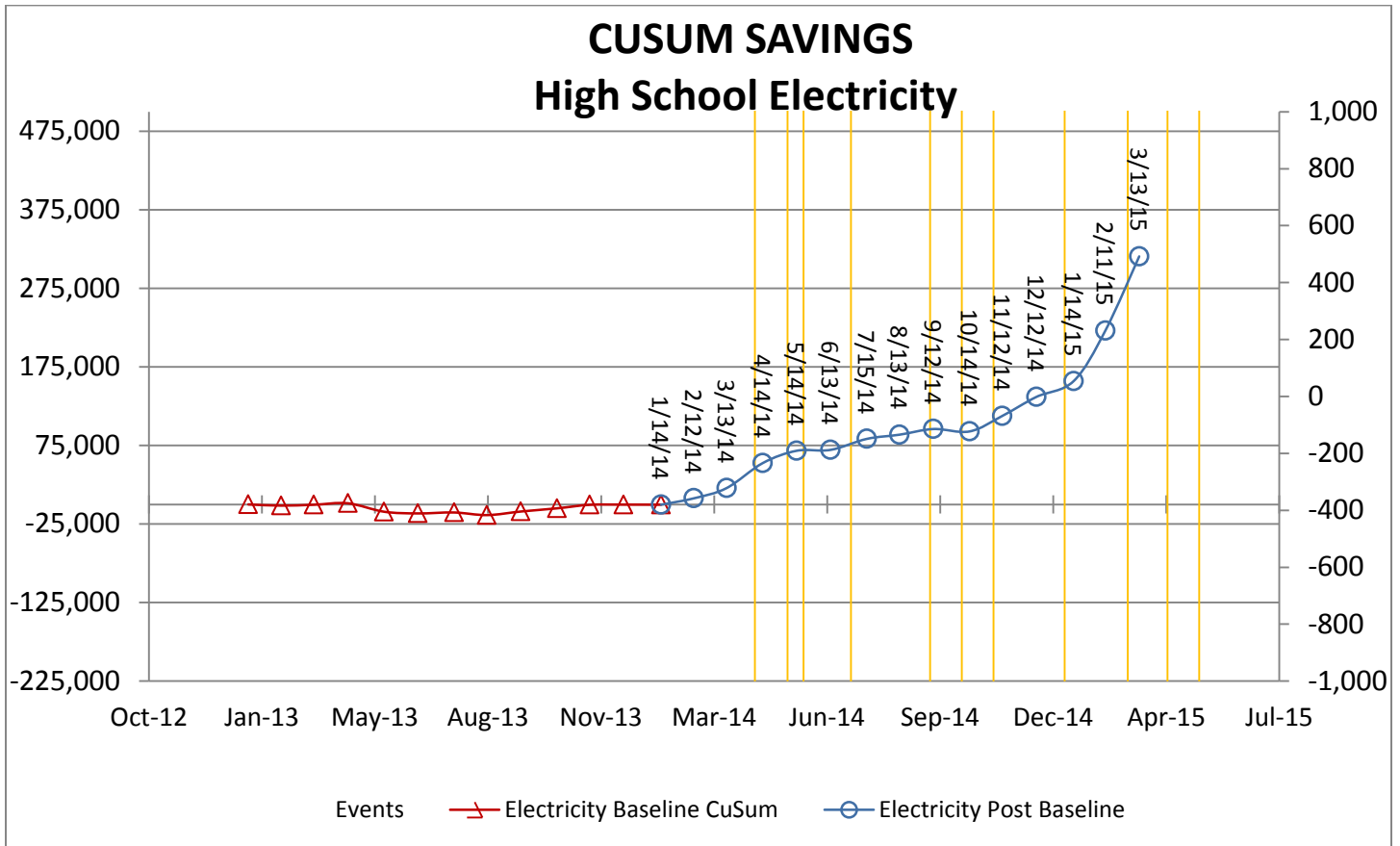


**Facilities Committee Meeting  
April 15, 2015**

**Energy Update**

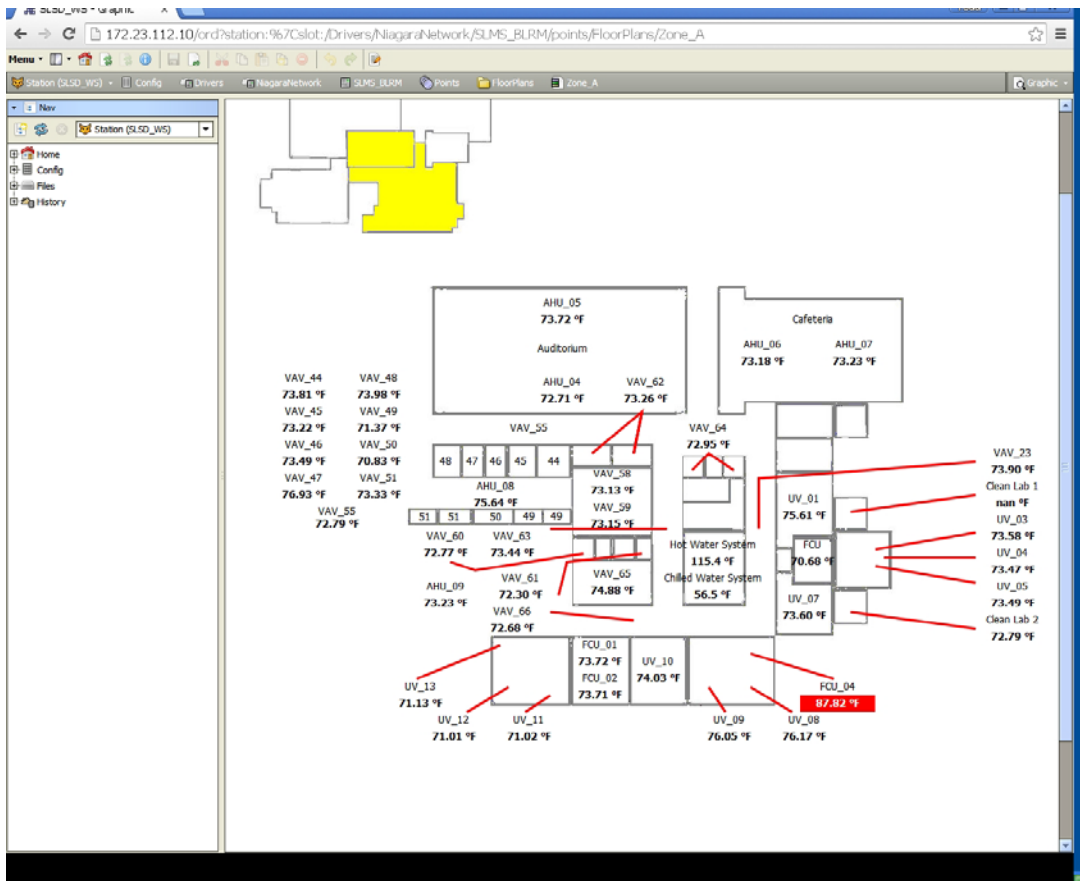
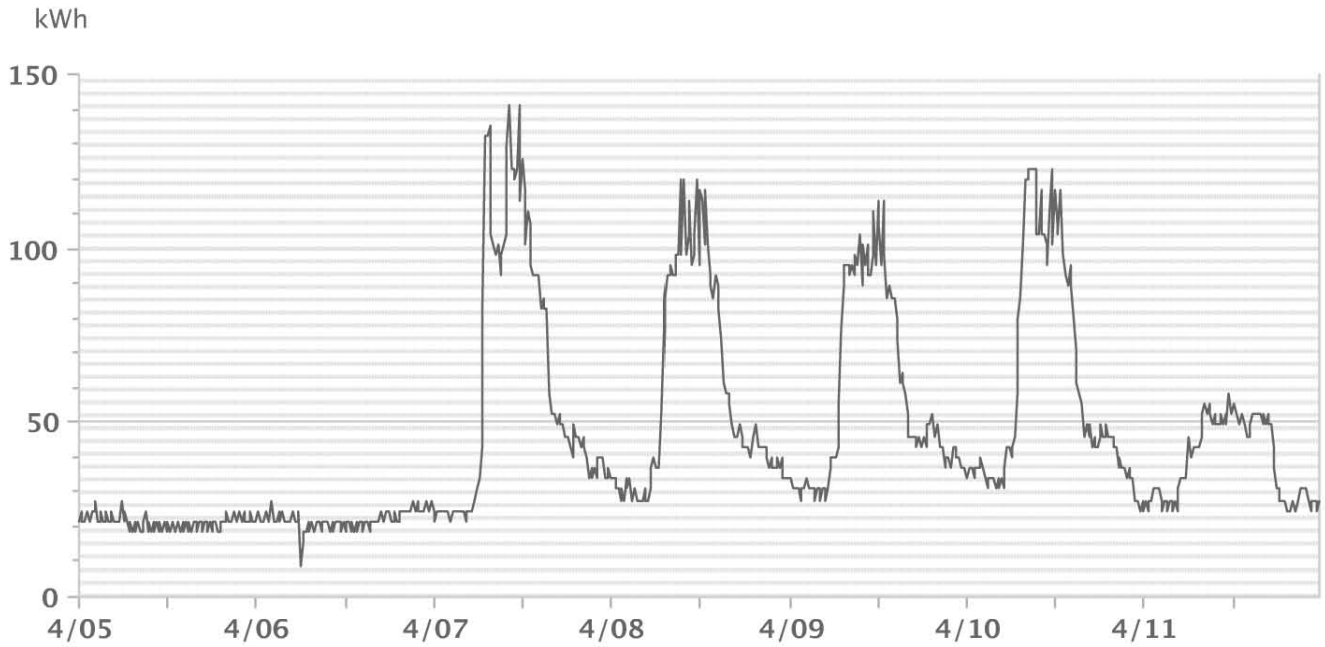
- In 2008/2009 the district used 6.3 million KWH of energy. 2009/2010 our building square footage was increased by 25%. In 2013/2014 total consumption was 6.4 million KWH. Backing out the Intermediate School the consumption would have been 5 million KWH - 1.4 million KWH equates to \$154,000 in yearly savings for reduced consumption alone at today's rates. Sean McKenna deserves credit for these efforts. Dollars spent are half today of what they were in 2008.
- This year the district is on track to reduce consumption by another 1 to 1.5 million KWH. The ESCO project and CEI training has provided this year's savings.
- The District tracks and monitors all energy with internal spreadsheets, Energy Star, PPL, and CEI Resources. Weather is factored in as well as identifying any changes.
- Continuous Energy Improvement (CEI) and the PPL grant will be discussed. A presentation at a future School Board Meeting will be planned.

Examples of tracking & monitoring spreadsheets



# Facilities Committee Meeting April 15, 2015

## Hour-by-Hour Power



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**Lehigh County Fuel Bid Recommendation**

- Southern Lehigh School District began purchasing fuel with the Lehigh County Cooperative when a KPN contractor defaulted. Lehigh County has run a first class bid process and has supported the district whenever issues arose with contractors.
- The contract is being awarded to Mansfield Oil, DBA Lehigh Fuels, LLC, 2825 Lehigh Street, Whitehall, PA 18052 at all rates provided and approved at the April 13, 2015 School Board Meeting.
- No contractors bid delivery to our maintenance facility – Options are being researched.

**High School Sign**

- The district has received the waiver from the township and submitted application and received all permits required to install the sign.
- Installation is expected to be completed by May 19, 2015.
- There are special requirements for use of the sign as a condition of the waiver. The one condition of most concern to the township was that the sign cannot have moving graphics/video.

**Business Office HVAC**

- New unit installed on Easter Monday. All is running smoothly.

VI. VISITORS' COMMENTS

VII. ADJOURNMENT: 5:15pm